Form to submit for compete project

1. **The organization who submits the project**

|  |  |
| --- | --- |
| **Name** |  |
| **Type** |  |
| **Website** |  |
| **Telephone** |  |
| **Address** |  |
| **Post code and Town** |  |
| **Country** |  |

**Contact person**

|  |  |
| --- | --- |
| **Name** |  |
| **Function** |  |
| **Telephone** |  |
| **Mobile phone** |  |
| **Skype address** |  |
| **E-mail** |  |
| **Address** |  |
| **Post code and Town** |  |
| **Country** |  |

**Person entitle to sign contracts**

|  |  |
| --- | --- |
| **Name** |  |
| **Function** |  |
| **Telephone** |  |
| **Mobile phone** |  |
| **Skype address** |  |
| **E-mail** |  |
| **Address** |  |
| **Post code and Town** |  |
| **Country** |  |

1. **Overview of the project**

|  |  |
| --- | --- |
| **Project name** |  |
| **Country/ies** |  |
| **Area of action** |  |
| **GPS coordinates** |  |
| **Duration (months)** |  |
| **Expected starting date** |  |
| **Total budget and currency** |  |
| **Budget requested from La Lomellina** |  |
| **Co-financing guaranteed** | (donor/sum) |
| **Other co-financing** | (donor/sum) |
| **Resume of the project (max. ½ page in Italian or in English)** | |
|  | |
| **Contribution to the strategy of the Foundation** | |
|  | |

1. **The project**

|  |
| --- |
| **The project in one sentence** |
|  |
| **Context (max. ½ page in Italian or in English)**  *Description of the social, institutional, and environmental context*  *Description of the problem and its causes* |
|  |
| **Threats**  *List the threats schematically* |
|  |
| **Strategy and implementation (max. 3 pages)**  *Describe and quantify (if possible) the expected impact of the project on the environmental, social, political, cultural economic and/or institutional level/s.*  *Describe the expected aims, objectives, results, and the principal activities.*  *Describe the partners’ role.*  *Describe the principal risks and the strategies put in pace to manage them.* |
|  |
| **Justification of the approach (max. 1 page)**  *Reasons justifying the strategy and the method proposed (lessons learned from previous experiences/in other regions/carried out by other organizations).*  *Pertinence in relation to the Foundation strategy.*  *Opportunities.* |
|  |
| **Planning**  *The work plan must detail the activities.*  *The work plan will be revised annually as part of the annual report.* |
|  |
| **Sustainability (max. ½ page)**  *Describe how the project will guarantee the ecological, financial and social sustainability* |
|  |
| **Monitoring**  *Describe the procedures for internal and external monitoring and evaluation.*  *Describe the indicators and the state of reference.* |
|  |
| **Communication (max. ½ page)**  *Describe who and how will be manage the communication strategy.* |
|  |
| **Multiplicator effects**  *Describe how the project create synergies with other actions/projects.*  *Can the project be replicated elsewhere? By whom?*  *what strategy is foreseen to reach these players?* |
|  |
| **Outlook**  *At the end of the project, what will be done to maintain and further improve the results obtained? What will be the management of the area once the project is completed? What is envisaged in the long term?* |
|  |
| **Partners** |
|  |
| **Organisational structure/team** |
|  |
| **Budget**  *A detailed budget must be presented by activities and by year.*  *All co-financing must be included.*  *It will be revised each year in function of real expenses and the advancement of the activities. It will be annexed to the annual report.* |
|  |